

BLOXHAM PARISH COUNCIL

TUESDAY 16 MARCH 2021

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
Banbury, OX17 2GD

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9 March 2021

Dear Councillor,

A meeting of the Parish Council will be held on Zoom on **Tuesday 16 March 2021 at 7.30pm** to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/83090489062?pwd=SW1nLzNLdkxNcjRiZ1NrYU9qS2dxdz09>

Meeting ID: 830 9048 9062
Passcode: 960310

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

- (a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
- (b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 1 March 2021. **(Attached)**
7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 1 March 2021.
7:40pm – 7:50pm

6. **Chairman's Announcements**
7:50pm – 8:00pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
8:00pm – 8:10pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:10pm – 8:20pm

9. **Planning**

i) Planning Applications - To consider the following planning applications:

- 21/00444/F, 34 Greenhills Park, Bloxham - Erection of a first floor extension above the existing single storey garage to provide larger bedrooms and an en-suite to the master bedroom. Existing single storey extension to the rear of the garage to have the flat roof raised 300mm to provide an internal floor to ceiling height that matches that of other ground floor areas in the house.
- 21/00557/F, Creek Cottage Little Bridge Road Bloxham - Side and rear extension.
- 21/00605/F, Penny Meadow, 2 The Ridgeway, Bloxham - First floor rear extension.
- 21/00329/CLUP, 13 Chipperfield Park Road, Bloxham – Erection of porch.

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

ii) Local Transport and Connectivity Plan Vision Consultation – To approve comments on the consultation document. **(Report to follow)**

iii) Cherwell Local Plan Review 2040 - Planning for Cherwell to 2040 – To approve the submission to Cherwell District Council. **(Comments to follow)**

8:20pm – 8:35pm

10. **Environment/Village Matters**

i) Vehicle Activated Sign (VAS) A361 – To discuss replacing the VAS on the A361 by Bloxham Recreation Ground. **(Report to follow)**

8:35pm – 8:40pm

11. **Financial Matters**

- i) Accounts for Payment - To approve the accounts for payment. **(Report to follow)**
- ii) Containing Covid-19 Outbreak Management Fund – To agree which organisations to include in a grant application to Cherwell District Council. **(Information previously circulated)**
- iii) Members' Allowances 2021/2022 – To consider the report of the Independent Parish Remuneration Panel. **(Report to follow)**
- iv) Section 106 Funds – To review the Section 106 Community Benefits List. **(Report to follow)**
8:40pm – 9:00pm

12. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies. **(Report to follow)**
- iii) Data Protection Act 2018 – To review the Parish Council's Data Protection Act 2018 policies.
<https://www.bloxhamparishcouncil.co.uk/documents.php?catid=9>
- iv) Staffing Committee – To approve the recommendations in the minutes of the Staffing Committee meeting held on 10 March 2021. **(Minutes to follow)**
9:00pm – 9:20pm

13. **Correspondence** – Items of correspondence will be circulated to members. **9:20pm**

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**

15. **Jubilee Hall Project** – To discuss the project at Jubilee Hall.
9:20pm – 9:30pm

16. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- Monday 29 March 2021
- Monday 12 April 2021
- Thursday 22 April 2021 (Bloxham Annual Parish Meeting)
- Wednesday 5 May 2021

9:30pm

17. **Items for the Future Agendas/Items of Information**
9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Cancelled Until Further Notice

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk